



# Volunteer Disclosure Statement

For purposes of reporting to the government and grant giving organizations, the Oaks Indian Mission requires a record of the value of “in-kind” donations of goods and services donated to the Mission by volunteer work groups. The term “goods” includes all expenses associated with the trip to the Mission and return home, the cost of material purchased/donated, equipment rentals and other miscellaneous costs, and money given in support of the project or for general expenses. The term “services” includes volunteer hours worked by category: general, trades, and professional/administrative.

Please complete the following.

## General Information:

Name/Address of Individual or Group: \_\_\_\_\_  
\_\_\_\_\_

Name of Designated Group Leader: \_\_\_\_\_

Date(s) of Project: \_\_\_\_\_

Description of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Cost of Goods (\$):

Travel cost to/from the Mission (best estimate): \_\_\_\_\_

Material cost and miscellaneous expenses: \_\_\_\_\_

Money given in support of the project or for general expenses: \_\_\_\_\_

Total Project Cost of Goods: \_\_\_\_\_

## Value of Services Hours (best estimate):

General: \_\_\_\_\_ Skilled: \_\_\_\_\_ Professional: \_\_\_\_\_ Total Service Hours: \_\_\_\_\_

The above information is, to the best of my knowledge and belief, true, correct and complete regarding the volunteer Mission work accomplished in support of the project described above.

\_\_\_\_\_  
**Signature of Individual or Leader**

\_\_\_\_\_  
**Date**

**ATTEST:**

\_\_\_\_\_  
**Oaks Indian Mission Signature | Title**

\_\_\_\_\_  
**Date**